



School of Natural Science

GRADE IMPROVEMENT PROFORMA – UG STUDENTS (OTHER SCHOOLS/COLLEGES) (During Summer Semester 2026)

Student Name: _____ Father's Name: _____

Regn No: _____ School: _____ Class: _____ Section: _____

Sem: _____ Contact No: _____ Grade Already Obtained: _____

Email: _____ CMS ID: _____

Detail of Subjects for improvement/Repetition:

Sr No	Course Code	Course Name	Credit Hrs (Only 2 courses allowed)	Grade Already obtained
1				
2				

Policy: Student(s) will register in a course and deposit the prescribed fee, **Note:** this form will be filled by the applicant and submit the hard copy at program coordinator office through parent school. Forms received directly will not be entertained. A student can withdraw his / her name from a course within **one week** from the start of semester without earning 'W' grade. If a student withdraws his/her name from a course between **2nd to 5th weeks**, "**W**" grade will be awarded. Once a course is registered, the fee will not be refunded in any case, except the course is dropped by the institution.

Once your application is submitted **Rs. 8000/-** per CH will be charged on QALAM. No refund will be made as per policy.

I certify that above stated facts are correct to the best of my knowledge. I further certify that I have consulted my Parents/Guardian on the issue.

Dated: _____

Student's Signature

Recommendation of HoD Parent School:

Signatures

(for official use only)

Remarks by HoD (SNS):

Signatures

Dean / Principal (SNS):

Approved / Not Approved

Signatures