



Proforma for Repeat of Courses (PhD Students)

Note: A PhD student is allowed to repeat max of three (3) courses during course work. Only courses graded C, C+ or B will be allowed to repeat, provided the CGPA is less than 3.5, before the qualifying examination.

Table with student details: Name of student, Regn. #, Semester, Dept/Discipline, Contact Details (Cell, Email).

(a) Name of course(s) already repeated/alternate elective taken:

Table with 4 columns: Sr. #, Course Code, Course Title, Grade.

(b) Name of course(s) requested to repeat:

Table with 4 columns: Sr. #, Course Code, Course Title, Grade.

(c) Have you applied for alternate elective in this semester: Yes/No. If yes, please attach the proforma.

Student's Signature: _____

Date: _____

(For Official Use only)

Examination Branch: According to the official record, the student has repeated _____ courses (including alternate elective) in the previous semester(s).

In the current semester, the student has applied for ____ course(s) for repetition and ____ course(s) as alternate elective. (These numbers must include the number of courses taken in or outside SNS)

Recommended / Not Recommended

Signatures: _____

Date: _____

(Sr. Asst Cont. Exam)

Table for Supervisor and HOD approval with columns for Name, Recommendation, Signature, and Date.