

NUST – School of Natural Sciences
Faculty Move Sanction Form

Reference No. SNS/Accounts/Mov/Mis/ (for office use only)

Date: _____

1. **Name of Event:** _____
2. **Location of Event:** _____
3. **Duration of Event:** From _____ To _____
4. **Move sanction required from:** _____ To _____
5. **Designation:** ☐ Professor ☐ Associate Professor ☐ Assistant Professor ☐ Lecturer
6. **Talk in the Event:**
☐ Yes: _____
(Specify the title of talk/paper)
☐ No
7. **a. Financial Assistance/Grant approved by any organization except NUST SNS:**
 - i. Registration Fee: ☐ Yes ☐ No
 - ii. Traveling Allowance: ☐ Yes ☐ No
 - iii. Daily Allowance: ☐ Yes ☐ No
 - iv. Hotel Accommodation: ☐ Yes ☐ No**b. Financial Assistance required from NUST SNS:**
 - i. Registration Fee: ☐ Yes ☐ No
 - ii. Traveling Allowance: ☐ Yes ☐ No
 - iii. Daily Allowance: ☐ Yes ☐ No
 - iv. Hotel Accommodation: ☐ Yes ☐ No

Note: (For the reimbursement of the registration fee, travelling expenses & hotel accommodation cost original vouchers must be provided to SNS)

I, the undersigned, certify that the information given above is correct.

Name: _____ Signature: _____ Date: _____

Finance Department:

Financial Assistance

- i. Registration Fee: ☐ Yes ☐ No
- ii. Traveling Allowance: ☐ Yes ☐ No
- iii. DA@ Rs. _____ per night : ☐ Yes ☐ No
- iv. Hotel Accommodation: ☐ Yes ☐ No
If yes then specify amount Rs. _____ Per day

*** DA Rates:** Lecturer/Assistant Professor Rs. 640/- per night Associate Professor Rs. 825/- per night
Professor Rs. 1000/- per night

Necessary funds are available / not available Account No: _____ Head _____

Account Superintendent

Account Officer

Date: _____

Date: _____

Recommended / Not Recommended

Approved / Not Approved

Concerned
Head of Department

PRINCIPAL NUST-SNS
(Dr. Rashid Farooq)